Center for Rural Pennsylvania

# **Internship application**

## Application Information

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Full name: |  |  |  |  |  | Date: |  |  |
|  |  |  Last |  First |  M.I. |  |  |  |  |
| Address: |  |  |  |  | Phone: |  |  |
|  |  |  Street address |  Apt/Unit # |  |  |  |  |
|  |  |  |  |  |  | Email:  |  |  |
|  |  |  City |  State |  Zip Code |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Are you a citizen of the United States? |  | Yes [ ]  | No [ ]  |  |  |
|  |
| If you put no, are you authorized to work in the U.S.? |  | Yes [ ]  | No [ ]  |  |  |

## Education

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| College: |  |  |  | Location: |  |  |
|  |
| Major or Program: |  |   |  | Current Degree Program (e.g., B.S., B.A., M.A.): |  |   |
|  |
| Number of credit hours earned: |  |  |  | GPA: |  |  |
|  |
| Software Proficiencies: |  |  |

## Requirements

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Internship semester requested: Fall, Spring, Summer, Other (please specify |  |  |  | About how many hours and days per week would you prefer to work? |  |  |
|  |
| Will you be doing this internship for credit? |  |   |  | If yes, please list the requirements your university has for internships. You may also submit additional documentation that outlines the requirements. |  |   |

|  |
| --- |
| Briefly list what public policy research you have completed. If none, write none. (<250 words) |
|  |

## Questions

|  |
| --- |
| Briefly describe why you want to intern at the Center for Rural Pennsylvania, and what you would like to learn and achieve during the experience. (<250 words) |
|  |

|  |
| --- |
| Briefly list what you view as two or three of the most important issues rural Pennsylvanians are facing and why. (<250 words) |
|  |

## Research Information

|  |
| --- |
| Title of the proposed research project to be completed during the internship. |
|  |

|  |
| --- |
| Explain why research is needed on this topic, and what questions will be answered when it is complete. (<250 words) |
|  |

|  |
| --- |
| Short description of the outcomes of the proposed research project. (<250 words) |
|  |

|  |
| --- |
| Short description of the methodology or approach that will be used to complete the research. (<250 words) |
|  |

|  |
| --- |
| List of resources, including data, needed to complete the proposed research project. (<250 words) |
|  |

|  |
| --- |
| Short description of how the proposed research project is relevant to Pennsylvania public policy. (<250 words) |
|  |

## References

Please list two references.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Full name: |  |  |  | Relationship: |  |  |
|  |
| Company: |  |  |  | Phone: |  |  |
|  |
| Address: |  |  |  | Email: |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Full name: |  |  |  | Relationship: |  |  |
|  |
| Company: |  |  |  | Phone: |  |  |
|  |
| Address: |  |  |  | Email: |  |  |

## Previous Employment

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Company: |  |  |  | Phone: |  |  |
|  |
| Address: |  |  |  | Supervisor: |  |  |
|  |
| Job title: |  |  |  | From: |  |  |  | To: |  |  |
|  |
| Responsibilities: |  |  |
|  |
| May we contact your previous supervisor for a reference? |  |  | Yes [ ]  |  | No [ ]  |

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Signature: |  |  |  | Date: |  |  |